EXHIBITOR ADDITIONAL EQUIPMENT RENTAL ORDER FORM

If your company requires additional booth equipment beyond equipment already provided, please complete this form and fax to Convention Makers, Inc. Contact your show promoter if you have any questions concerning exactly what is provided in your booth space.

Submit form by August 10th

Joint Service ATC Symposium - 2022

EVENT NAME/LOC.

YOUR COMPANY

YOUR ADDRESS

CITY STATE ZIP

PHONE FAX

SHOW DATE BOOTH #

ORDERED BY

ORDERED BY PRINT SIGNATURE

MAILING ADDRESS

CONVENTION MAKERS, INC.
4501 Hwy 544 Myrtle Beach, SC 29588
Email: Conventionmakers@aol.com
PHONE: 843.650.6300 FAX: 843.650.6301

AUTHORIZED CREDIT CARD PAYMENT
CARD TYPE ( )VISA ( )MC ( )Amex
CARD# ________________ EXPIRATION ___________ / ____________ CVV Code

3% Processing Fee
Declined Credit Card Fee = $ 40.00

36" Cocktail Round 29" tall Plain
36" Cocktail Round 29" tall Skirted
36" Cocktail Round 42" tall Plain
36" Cocktail Round 42" tall Covered
Swap Table for Different Size
Extra Skirting
Raise table in Booth

Seating

Folding Chairs
Tall Bar Stools
Tall Bar Chairs
Cushion Chair
Cushion Arm Chair

Table Top Risers

4' Risers
6' Risers
8' Risers

Lighting Accessories

Standard Clip On
High Wattage Flood
Extension Cords
Multiplug Powerstrip

ELECTRONICS

DVD Player
Computer Monitor 19"
Computer Monitor 22"
32" LED Wide Screen
46" LED Wide Screen
50" LED Wide Screen
LED Floor Stand
Lap Top

NEW!

Please call for Connections $20

Tables / Skirting QTY $ ea.
4' Regular 29" tall Plain 45
4' Regular 29" tall Skirted 3 sides 65
4' Regular 29" tall Skirted 4 sides 75
6' Regular 29" tall Plain 45
6' Regular 29" tall Skirted 3 sides 65
6' Regular 29" tall Skirted 4 sides 75
8' Regular 29" tall Plain 50
8' Regular 29" tall Skirted 3 sides 70
8' Regular 29" tall Skirted 4 sides 75
4' Raised 42" tall Plain 50
4' Raised 42" tall Skirted 3 sides 70
4' Raised 42" tall Skirted 4 sides 80
6' Raised 42" tall Plain 55
6' Raised 42" tall Skirted 3 sides 75
6' Raised 42" tall Skirted 4 sides 90
8' Raised 42" tall Plain 60
8' Raised 42" tall Skirted 3 sides 85
8' Raised 42" tall Skirted 4 sides 90
36" Cocktail Round 29" tall Plain 45
36" Cocktail Round 29" tall Skirted 60
36" Cocktail Round 42" tall Plain 50
36" Cocktail Round 42" tall Covered 65

Miscellaneous

Pinboards (4’x8’)
Easels (metal)
Waste Baskets
Ficus Trees
Raffle Drums
Candy Dish
Booth Carpet Per 10’ section
Carpet Padding Per 10’ section
Booth Cleaning Per 10’ section / per day
Bag Rack / Stand
Extra Table Skirt
Literature Rack (ZEDUp)

Velcro Display Boards QTY $ ea.
Table Top Model
10’ Floor Standing

PAYMENT CALCULATION SECTION

Line Item Totals =$
Add 3% Processing fee =$
Add 20% for any ON-SITE Orders =$
SUB-TOTAL =$
+ 9% SC SALES TAX =$
GRAND TOTAL DUE =$

Please note: that all orders should be received by Convention Makers, prior to decorator set up date, complete with total payment. ALL EQUIPMENT IS FOR RENTAL ONLY. ANY ITEM REMOVED FROM THE SHOW FLOOR IS SUBJECT TO OUR REPLACEMENT COST, which will be charged to your credit card. Convention Makers, Inc. will assume no responsibility for injury or damage to person(s) or property resulting from improper use or mis-use of any supplied equipment. All billing will be done at the completion of the show. Receipts & Invoices will be faxed to the fax number listed on this form. If items are ordered & delivered & it is decided they will not be used..you will still be charged for the rental.

By submitting this form you agree to assume full responsibility for all damaged or missing items & all replacement costs.