



**EXHIBITOR CATERING ORDER  
FORM**

Meeting Information	
Name of Meeting/Event:	ATCA Annual Conference & Expo
Date of Meeting/Event:	
Time of Service (Serving Time - Removal):	
Location- Hall and Booth #:	Hall C - Booth #
Estimated Attendance:	
Name of Function:	
Food Order (spell out all details or order)	

**Beverage Order (spell out all details or order)**

Event Contact	
Name:	
Organization:	
Address:	
City, State & Zip:	
Phone:	
Email:	

*Booth Exhibitor Catering is not based on consumption.*

**Orders submitted without all information requested will not be processed.**

**Signature:** \_\_\_\_\_

*A 23% Service Charge and 10% Food Sales Tax & 6% Non-Food Sales Tax will be charged on all orders. All orders are subject to a \$65 Delivery Fee, per delivery. Prices are subject to change without notice. Orders submitted later than October 14<sup>th</sup>, 2019 are charged a 22% Late Ordering Fee.*

*The administrative charge is not intended to be tip, gratuity, or service charge for the benefit of service employees and no portion of this administrative charge is distributed to employees.*

Please email order form to [WEWCCExhibitorders@aramark.com](mailto:WEWCCExhibitorders@aramark.com)