

AIR TRAFFIC CONTROL ASSOCIATION SCHOLARSHIP - APPLICATION
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Name, Address, and Telephone Number of Parent Air Traffic Control Specialist:

Provide position information and identify most recent ATC facility at which ATC Specialist Parent is/was employed:

Education Background:

Career and Educational Goals:

I _____ receiving support from a financial assistance program or scholarship or grant.
(am/am not)

If answer to the above is affirmative, provide source and amount of support.

Submit two letters of recommendation from within the last 12 months (previous or present supervisor, manager, professor, teacher or instructor). Separate letters to be attached to application.

Send official transcripts of all college coursework. If you are a high school student or have completed less than 30 semester or 45 quarter hours, also send high school transcript(s).

Applicant's Signature: _____

PROCEDURES FOR APPLICATION

- a. Provide two letters of recommendation (from present or previous teachers, professors, instructors, supervisors, or managers) from within the last 12 months.
- b. Submit certified transcript of all college coursework. If less than 30 semester or 45 quarter hours of college coursework have been completed, all high school transcripts also are required.
- c. Work or experience that supports your educational and/or career goals must be addressed in the application and/or essay.
- d. Financial need must be addressed in your application and/or essay.
- e. Submit a paper on the subject, "How My Education Efforts Will Enhance My Potential Contribution in My Chosen Career Field." This paper should be typed, doubled spaced, 400 words maximum.
- f. The original application should be mailed (fax applications will not be accepted) to:

Air Traffic Control Association, Inc.
Attn: Scholarship Fund
1101 King Street, Suite 300
Alexandria, Virginia 22314

CONDITIONS OF SCHOLARSHIP

In order to maintain his or her eligibility to receive scholarship funds, each scholarship recipient must, at the end of each academic year, submit to the ATCA Scholarship Fund, Inc., a verified report from the educational institution attended, stating the courses taken and completed and the grades received. Each scholarship recipient must also provide the ATCA Scholarship Fund, Inc., a verified final report upon completion of the entire course of study.

Each scholarship recipient must also inform ATCA whether he or she is related to any member or officer of ATCA.

DISBURSAL OF SCHOLARSHIP FUNDS

Scholarship funds will be disbursed to the award recipient as reimbursement for actual, legitimate scholastic expenses whenever the student provides the ATCA Scholarship Fund, Inc. satisfactory evidence of the expenditure (i.e., tuition payment receipts, bookstore receipts indicating purchases of textbooks, or receipts for payment of dormitory room and board charges in the case of half- to full-time students only). The award recipient may also have the educational institution submit bills for tuition, dormitory room and board (half to full-time students only), or other scholastic charges directly to the ATCA Scholarship Fund, Inc. for payment to the educational institution. Scholarships are not renewable and the funds must be used within four years of the date of the award. Scholarship funds are disbursed only up to the amount of the initial award. Award winners seeking additional funds must submit a new application and attachments for consideration on a competitive basis.

Income from the fund(s) that is not awarded as a scholarship in any category in a given year may be returned to the appropriate account and accumulated as additional capital or paid out in scholarships in any subsequent year.