



56th ATCA Annual Conference & Exposition
Gaylord National Resort & Convention Center
October 2 – 5, 2011

SPONSORSHIP APPLICATION AND AGREEMENT

**Please be certain to also read the Sponsorship Rules and Regulations which accompany this contract*

INSTRUCTIONS: Please print or type all information requested.

1. Complete and sign this application form and e-mail, mail, or fax with FULL payment to:

Claire Rusk c/o Air Traffic Control Association
 1101 King Street, Suite 300, Alexandria, VA 22314
 Fax: (703) 299-2437 Email: claire.rusk@atca.org

***Note: Payment in US funds drawn on US banks only**

Sponsorship Selection

	List Sponsorship	Amount
I wish to sponsor the following: _____		List price \$ _____
		Less discounts _____
		10% exhibitor \$ _____
		5% member \$ _____
		Final Price \$ _____

Bag Inserts

- Yes***, I will be sending material to be stuffed into attendee's registration bags.
- No**, I will not be providing any material to be stuffed in attendee's registration bags.

*Please contact ATCA for shipping information for your items. To insure enough material to stuff in all the registration and exhibit hall bags, plan on shipping at least 3,000 quantity of each item you want stuffed. Contact ATCA for a registration bag only number. Items must be approved in writing by ATCA for distribution.

See rules and regulations for other requirements.

Sponsorship Contact Information

Organization Name (as it should appear in Meeting Program/Signage): _____

First Name		Last Name		
Organization (if different from above)		Title	Department	
Address				
City		State/Province	Zip	Country
Telephone	Fax	Email		

Sponsorship Checklist

Have you sent to ATCA the following?

1. Completed, signed, and returned application and contract with payment.
2. Your company Logo in eps format for promotional use as applicable by ATCA (we cannot ensure proper signage or website placement for your organization if this is not submitted).

Read the sponsorship rules and regulations that accompany this contract. Some attributes are time sensitive and benefits may be lost depending on when you commit. By signing below you confirm you have read the rules, regulations and reviewed the attributes of your specific sponsorship.

Signature _____

Payment Information

<input type="checkbox"/> Check Enclosed		Sponsorships are not publicized until paid.		
<input type="checkbox"/> Please Invoice Me		Credit Card: <input type="checkbox"/> VISA/MC <input type="checkbox"/> AMEX		
Cardholder Name (print): _____				
Card Number:		Exp Date:	CVV #	
Signature		Date:		

Payment and Cancellation Policies: Payment due with application. No cancellations allowed once sponsorship information is processed and placed on ATCA's website.